

## How to use Prezi.

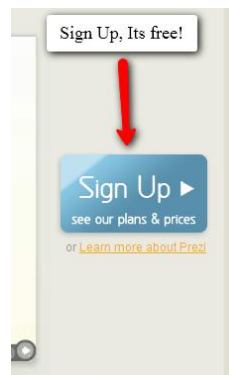
Techcrunch described Prezi as “ just plain awesome. It’s an entirely Flash-based app that lets you break away from the slide-by-slide approach of most presentations. Instead, it allows you to create non-linear presentations where you can zoom in and out of a visual map containing words, links, images, videos, etc.” You can read the rest of the review at:

<http://www.techcrunch.com/2009/04/20/prezi-is-the-coolest-online-presentation-tool-ive-ever-seen/>

Step 1: Log onto [www.prezi.com](http://www.prezi.com).



Step 2: Once you’re on the homepage of Prezi, click on sign up.



Step 3: After you click on “Sign Up”, scroll down a little bit, and click on “Get” under the free collumn.



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	Public	Enjoy	Pro
<b>Create prezis online</b> Login to prezi.com from any online computer to create, show and share prezis.	✓	✓	✓
<b>Present offline</b> You can	✓	✓	✓
<b>Prezi watermark removed</b> We remove the small watermark from your prezis.	?	✓	✓
<b>Prezi Desktop – work offline</b> You can create prezis offline with a Pro license.	?		✓
<b>Storage space</b> available on prezi.com.	100 MB	500 MB	2000 MB
<b>Student/Teacher Licenses</b> Go	Free Get	First 30-days free \$59/year <sup>(4)</sup> (\$4.90 monthly) Buy	First 30-days free \$159/year <sup>(4)</sup> (\$13.25 monthly) Buy

Click on "get" under the free column.

Step 4: Fill out the information needed to sign up.

**Your details**

Please fill out all fields

First name

Last name

Email

Please note: Your email will be your user name

Password

Password again

**possibly gander**

Type the two words:

I understand that all my prezis will be published on Prezi.com/showcase and I agree to the [Terms of Use](#)

Register and Continue

**You have chosen Public License**

**Public access is free**

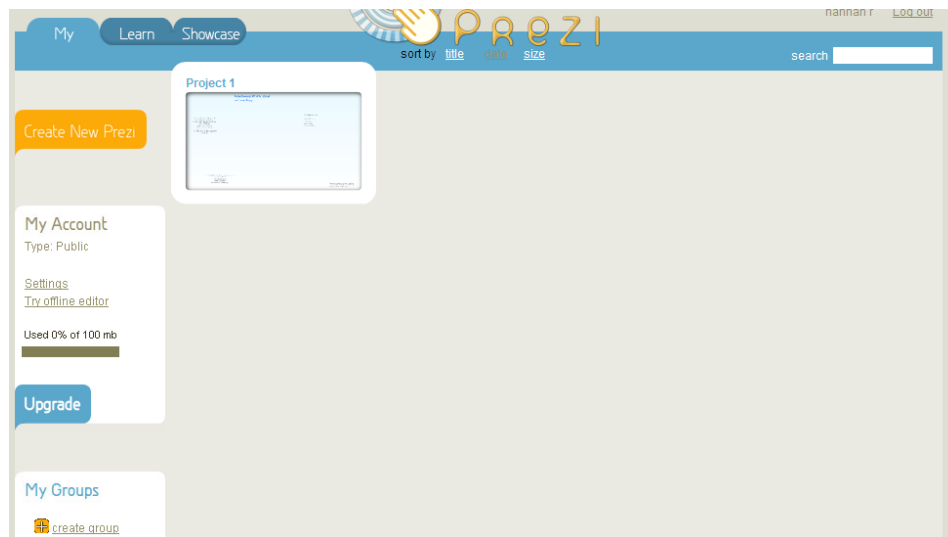
**Goodies**  
Create prezis from any computer online  
Download finished prezis and present offline  
Storage up to 100 MB of data

**Limitations**  
All your prezis will be published on Prezi.com/showcase  
A small Prezi watermark will be shown on your prezis  
You can only create prezis online

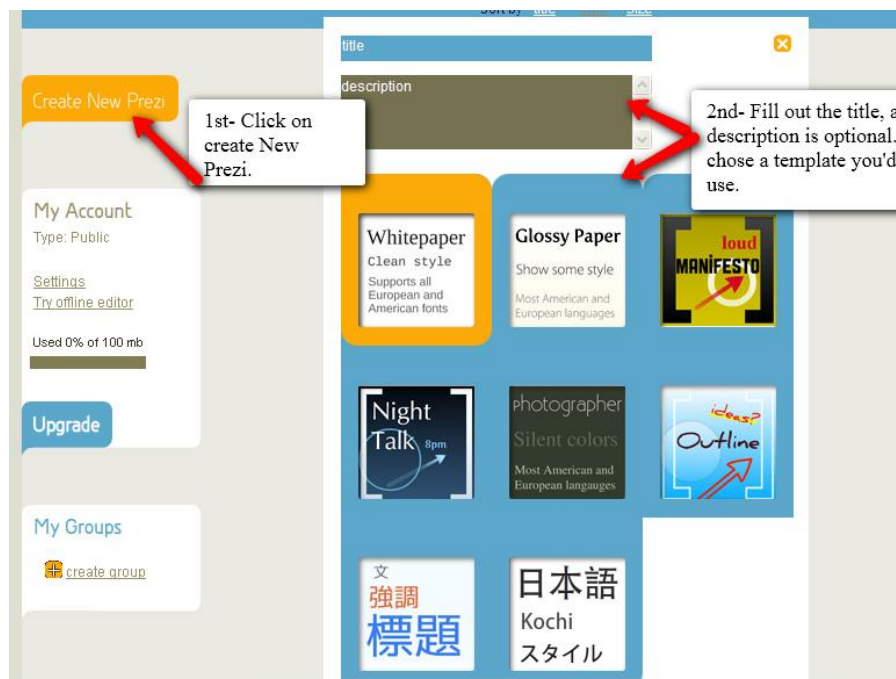
**Now fill out your information!**

Then click on the little box after "Terms of Use", and click on "Register and Continue"

Step 5: Now that you have created an account with Prezi.com. It will take you to your profile which looks like this:



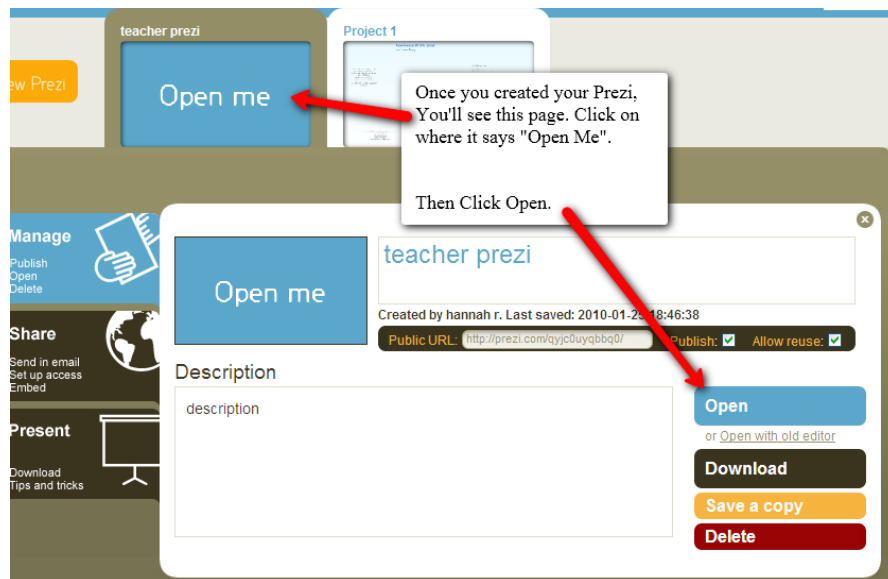
Step 6: To create a new presentation, click on “ Create New Prezi”. Then fill out the title, description (optional), and chose a template.



Step 7: Once you've filled out the title, and description, and picked a template, click on "Create".

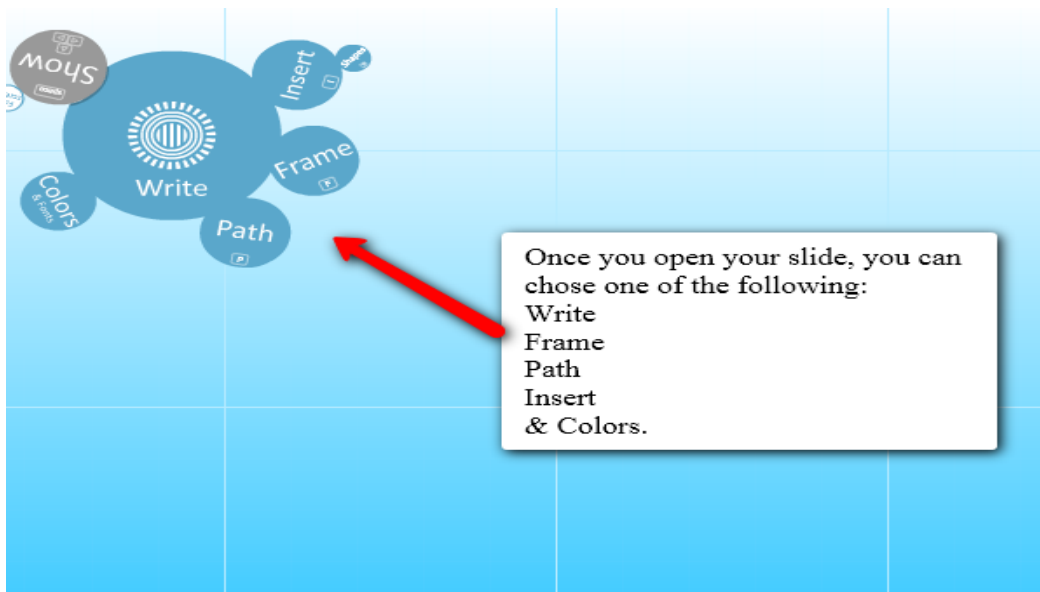


Step 8: Once you've created your Prezi, click on where it says "open me". A box will appear that says the title, and description. On the right hand side, click on the blue box that says open.



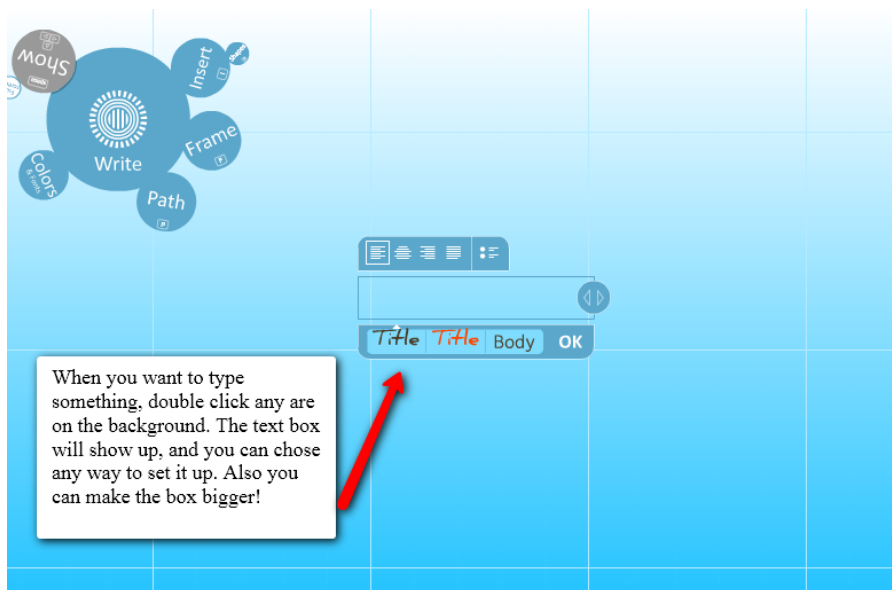
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Step 9: Once your Prezi opens, it will look like this:

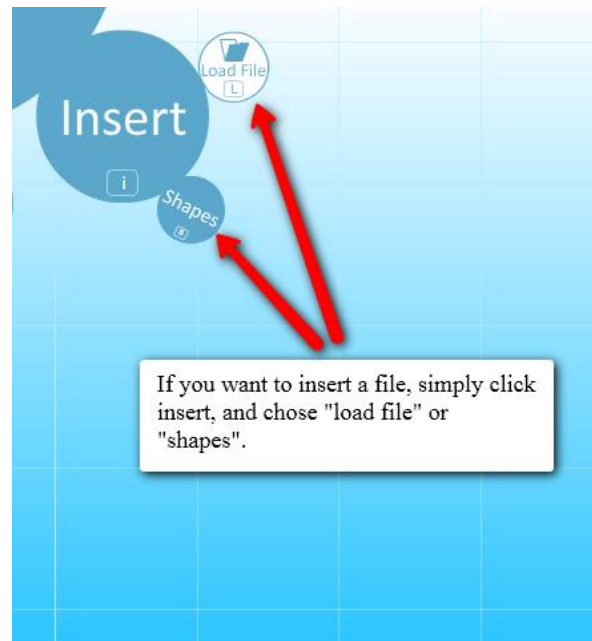


Now you can chose to write something, put a file in it, frame something, create a path, and change the colors.

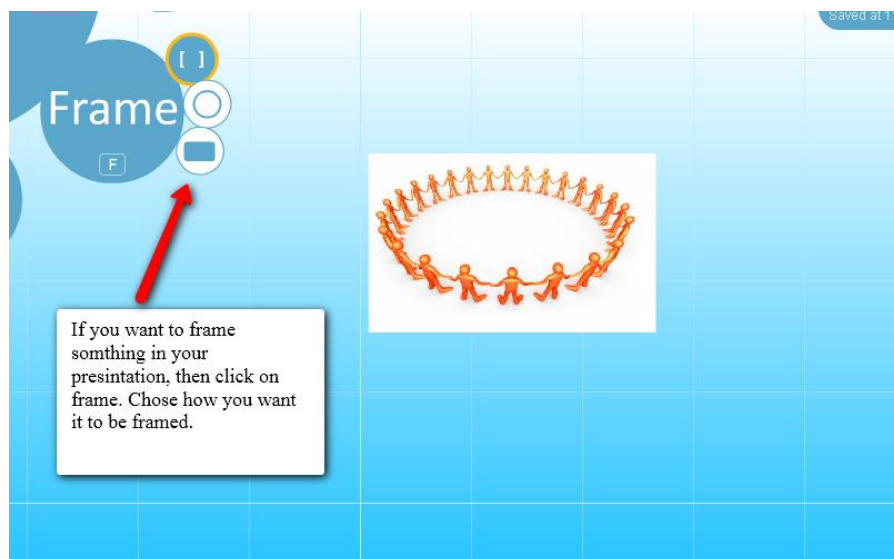
Step 10.1: To write something, double click anywhere on the background, and a text box will appear. Hten type what you want inside the box.



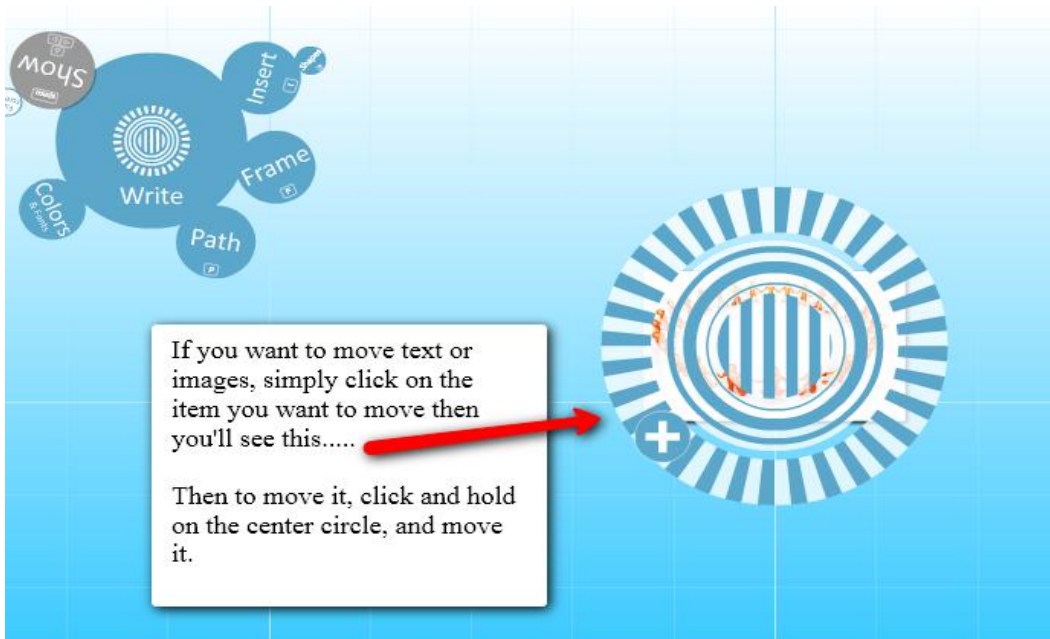
Step 10.2: To insert, click on the circle in the top left hand corner of the template named “insert”. Then chose “load file” if you want to add a file from your computer. Or to add a simple shape, click on “shapes”



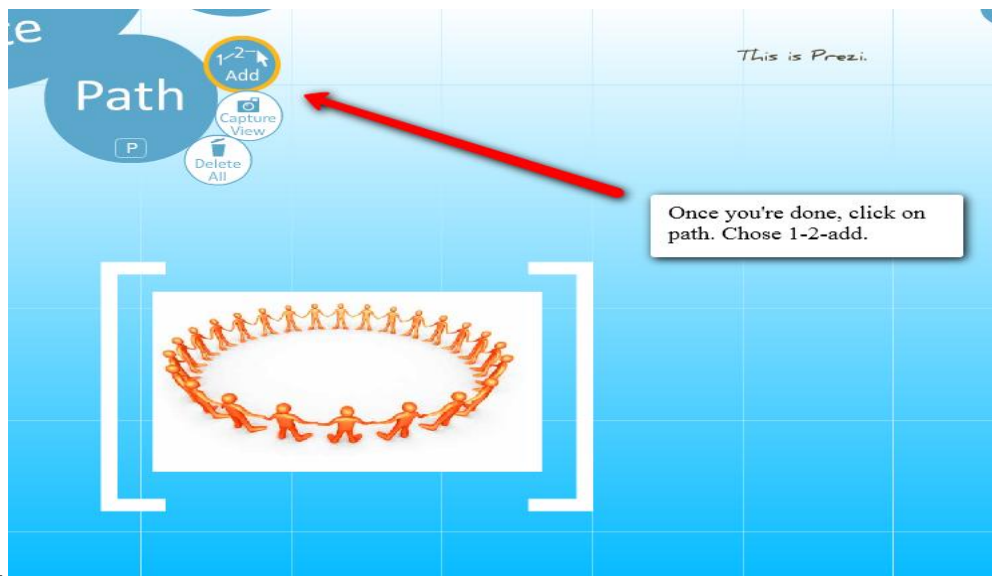
Step 10.3: To frame something, click on “frame” in the top left hand corner. Then chose which way you want to frame the chosen item.



Step 10.4: To move something in your presentation, Click on the “write” circle, and click on the item you want to move. A blue circle will appear on top of the item. Click and hold the mouse button and move the item to where you want it to be located at.

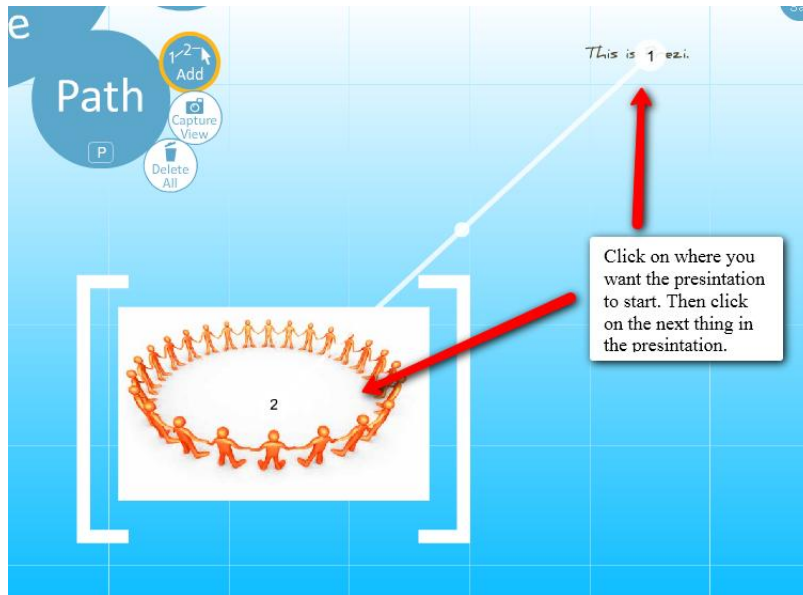


Step 10.5: To add a path, click on the “path” circle. Click on “1-2-add”.

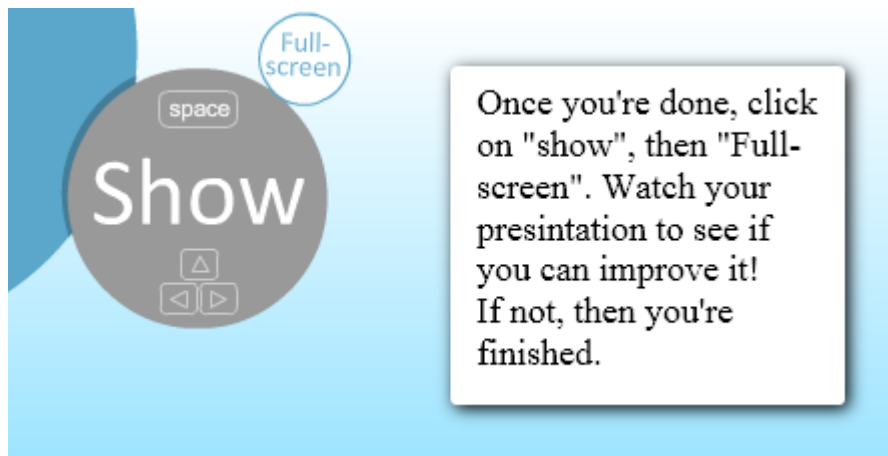


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Step 10.5 (continued): Now click on the first thing you want to show up in your presentation, and then the second, and so on. A line will appear, like you're "connecting the dots".



Step 11: Click on the grey circle "show", then "full screen" and look at your presentation to see if you can improve it or not.



Just so you know; Prezi auto-saves so you don't have to. To save it yourself, place your mouse over "saved at XX:XX" & click on "save now" in the upper right hand corner to save your work.

